

Approved For Release 2005/08/24 : CIA-RDP70-00211R000300020010-4

FILED: *Commio. 2*

16 MAR 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Records Systems Branch

DATE: 16 March 1955

FROM : Chief, Records Management Division

SUBJECT: Determination for Need of a Registry in the Office of the DD/S

1. [ ] requested that we proceed to contact [ ] in the office of the DD/S to discuss with him the need for a Registry in that office.

2. The office of the DCI is scheduled to move approximately 1 April and the office of the DD/S about the same time. You are familiar, generally, with the the present setup at the DCI and DD/S level. Therefore, will you proceed immediately to contact [ ] and see what he has in mind with respect to the Registry problem. Please advise me as soon as possible who you will assign to this project.

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called [ ]  
appointment for 10:00 Friday morning